

Appendix IV - Checklist for applicants completing BHIS Application Form A

Applicant Name: _____

Address of property for funding: _____

Amount of funding sought: _____

		Applicant to complete	LA to complete
1.	Funding Sought	€	€
2.	Name & address of property for funding	Y/N	Y/N
3.	Eircode of property for funding	Y/N	Y/N
4.	Contact Number	Y/N	Y/N
5.	Total expenditure on project	€	€
6.	Matching Expenditure	€	€
7.	HSF or Other Exchequer Funding allocation, if applicable	Y/N	Y/N
8.	Has applicant spoken to a conservation professional in relation to project	Y/N	Y/N
9.	Method Statement included	Y/N	Y/N
10.	Photographs of structure included	Y/N	Y/N
11.	All Statutory Requirements adhered to	Y/N	Y/N
12.	Project details supplied	Y/N	Y/N
13.	Form A completed	Y/N	Y/N
14.	All required additional documents included	Y/N	Y/N

For Local Authority Official Use Only

1	Date Application Received	
2	Form A fully completed	Y/N

I hereby declare that I have examined this BHIS grant application form A received from the applicant and that all is in order for processing.

Signed: _____ Grade: _____

Date: _____

Counter Signed: _____ Grade: _____