

**CORK COUNTY COUNCIL
APPLICATION FOR A DIRECTIONAL SIGN LICENCE**

**LOCAL GOVERNMENT (PLANNING & DEVELOPMENT) ACTS, 2000-2010
LOCAL GOVERNMENT (PLANNING & DEVELOPMENT) REGULATIONS
2001, AS AMENDED**

Please note that this application will not be processed unless the applicant signs the declaration.

I hereby apply for a licence under Section 254 of the Local Government (Planning & Development) Acts, 2000-2010 to erect and maintain a directional sign on a public road in accordance with the following particulars:-

1. NAME OF APPLICANT:

ADDRESS:

2. (a) LOCATION OF SIGN(S): (Please specify townlands):

(b) Generally, one fingerpost sign will be allowed for each premises, if considered necessary, if more than one sign is sought, state your need for such signs:

3. The applicant should consult the Council's local Roads Engineer regarding acceptable Locations prior to the licence application, as the Council reserves the right to determine the necessity, number and location of signs, as well s size, lettering and colours in accordance with it's adopted policy.

Have you consulted with Council's local Roads Engineer regarding the proposed siting of the sign(s)_____

4. PERIOD FOR WHICH LICENCE IS SOUGHT:-

From _____ 20__ to _____ 20__

5. STATE WHETHER SIGN(S) IS/ARE SEASONAL OR NOT:

Note A.

It will be the responsibility of the licensee to remove seasonal sign(s) at the end of each season. Appropriate licensing fees must be paid.

6. If the proposed sign is for Tourist Accommodation

(a) please state whether or not the accommodation is registered and/or approved by Bord Failte: _____

(b) If yes, indicate the type of accommodation, which Bord Failte has approved by Ticking the relevant category:-

(i) Hotel _____

(ii) Guesthouse _____

(iii) Holiday Hostel _____

(iv) Youth Hostel _____

(v) Holiday Camp _____

(vi) Caravan/camping park _____

(vii) Farmhouse _____

(viii) Town House/Country Home _____

7. If the proposed sign is for a BUSINESS please state the nature of your business _____

8. If the proposed sign is for an amenity please state the amenity that is provided on your premises _____

State amount of fee enclosed: _____

Note B:

An advertisement structure consisting of a directional sign to indicate tourist accommodation shall cost €100 initially, and €50 to renew thereafter annually.

Note C:

9. Give details of proposed worded description which will be used on the sign(s) _____

(a) State the name and address of the person who will manufacture the proposed sign(s): _____

DECLARATION:

I making this application in accordance with the requirements of the Local Government Planning & Development Acts 2000-2010 and Local Government (Planning & Development) Regulations 2001, as amended.

Signature: _____ **Date:** _____

Note D:

Please note that the signs must be manufactured in accordance with current Department of the Environment standards specified for the construction of signs.

- This application must be accompanied by 2 no copies of an Ordnance Survey Site Location map (scale 1/2500). The premises for which the sign is required and the proposed positioning of the sign must be clearly marked on the map.
- For this application to be processed the correct fee must accompany it.
- Send completed application forms to Planning Department, Cork County Council, Floor 1, County Hall, Carrigrohane Road, Cork.

CONTACT DETAILS: TEL/MOBILE NO.: _____

FAX. NO. (IF ANY) _____

EMAIL ADDRESS: _____

Personal information is collected by Cork County Council to enable the Planning Authority to process your application for a Directional Sign Licence. Legally the Planning Authority can process this information as it has been obtained with your consent & it is necessary in order to comply with statutory/legal obligations.

The protection of your personal data is a key priority for the Council and your data will be processed in line with the Council's Privacy Policy which is available at <https://www.corkcoco.ie/privacy-statement-cork-county-council> or in hardcopy from any Council office.

Should you have any questions about the Council's Privacy Policy or the information that Cork County Council hold about you, please contact the Council by email to dpo@corkcoco.ie or write to the Data Protection Officer, Cork County Council, County Hall, Carrigrohane Road, Cork, Ireland.