



STANDARD REVISION APPEALS

For office use
Appeal No.
Valid

**NOTICE OF APPEAL TO THE VALUATION TRIBUNAL IN RESPECT OF PROPERTIES TO WHICH SECTION 19 OF THE VALUATION ACT, 2001 RELATES**

**1 (a) Exact Postal address of property the valuation of which is being appealed**

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**(b) Valuation Office Property Number-----**

**Detailed description of above property (i.e. shop, office, factory etc.)**  
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**3. Name of Rating Authority Area in which property is situated**  
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**4. (a) (i) Name of Appellant-----**

**(a)(ii) Name and Address of Occupier ( if not the Appellant) -----**  
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**(b) Capacity of Appellant to Appeal (See Section 30(1),34(1) and 40(5) of the Act)**  
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**5. (a) Contact Address of Appellant-----**  
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**(b) Daytime Telephone Number-----**

**6. Grounds of Appeal – (See Section 35 and 40(5) of the Act) (Additional sheet may be attached if necessary)**

Parties should note that this Notice must set out exhaustively the Grounds of Appeal upon which the appellant intends to rely. Those Grounds of Appeal may NOT be changed or extended (and liberty to amend will not be granted) save in exceptional circumstances.

**(a) The Valuation is incorrect**

**(i)** Set out the grounds, including, if relevant, grounds relating to material change of circumstances, on which the appellant considers that the valuation of the property is incorrect.  
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**-----and**

**(ii)** State the valuation which the appellant considers ought to have been determined as being the valuation of the property concerned-----  
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**(b) A Detail on the Valuation Certificate or in the Notification made under Section 33(2) or Section 40(4) is incorrect**

**(i)** Set out the grounds on which the appellant considers any detail in relation to the property (other than valuation) as stated in the valuation certificate is incorrect.  
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**(ii)** Set out the grounds on which the appellant considers any detail in relation to the property (other than valuation) in the notification made under Section 33(2) or Section 40(4) is incorrect.  
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**The property should have been included in or excluded from the relevant valuation list**

- (i) Set out the grounds on which the appellant contends that the property ought to have been included in the relevant valuation list.-----  
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- (ii) If it is contended that the property ought to have been included in the relevant valuation list set out what the appellant contends ought to be determined as the property's valuation.  
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- (iii) If it is contended that the property in question ought to have been excluded from the relevant valuation list set out the grounds on which the appellant so relies in this regard.  
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**(d) Amendment of Valuation List in relation to similarly circumstanced property (Section 40)**

Set out the grounds on which the appellant considers that the property in question is not similarly circumstanced. -----  
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**(e) Other grounds on which it is intended to rely at the hearing of the Appeal**

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**7. Date of Issue of Valuation Certificate or Notification under Section 33(2) or 40(4) of the Act**

Day-----Month-----Year-----

**8. Valuation as stated on the Valuation Certificate or Notification**-----

**9. Appropriate fee made payable to the Valuation Tribunal must be enclosed. Fee bands are set out below.**

<b>Valuation of property as stated on the Valuation Certificate or Notification</b>	<b>Appeal Fee</b>	<b>Tick Below</b>
Not exceeding €50	€ 95	
Exceeding €50 and not exceeding €150	€ 125	
Exceeding €150 and not exceeding €650	€ 300	
Exceeding €650	€ 500	

**10. If represented by Solicitor/Agent please state name and address below:**

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-----**Telephone No.**-----

**Declaration by Appellant (or Agent on behalf of Appellant)**

**I hereby give Notice of Appeal to the Valuation Tribunal**

Signed-----Date-----

Please note that appeals should be sent to the Tribunal at the address below **within 28 days** from the date on which the Commissioner issued the Valuation Certificate or made the Notification concerned under section 33(2) or 40(4) of the Act.

**The Registrar  
Valuation Tribunal  
3<sup>rd</sup> Floor  
Holbrook House  
Holles Street  
Dublin 2**

**Phone: 01-676 0130 Fax: 01-642 5990**

**An Cláraitheoir  
An Binse Luachála  
An Tríú Urlár  
Teach Holbrook  
Sráid Holles  
Baile Átha Cliath 2**