



COMHAIRLE CONTAE CHORCAI

CORK COUNTY COUNCIL

Application Form for taking in charge Public Lighting

General Information

1. Developer's Name: _____
2. Developer's Address: _____
3. Telephone No. _____ 4. Email Address: _____
5. Planning Ref. No. _____
7. Name of Housing Estate/Road: _____
8. Address: _____
9. No. of Housing Units: _____
10. Energy Supplier: _____
11. A/C Name & No. _____

MPRN Information (1st MPRN)

12. (T)MPRN No. _____
13. No. of Lights: _____ 14. Lantern Type & Wattage: _____

2nd and subsequent MPRN information should be provided where applicable on a separate sheet

The following documents shall be submitted with the application:

- RECI cert for the lights to be taken in charge, in paper and electronic format.
- Public Lighting Design Drawings indicating the lux level plots and associated Design criteria used.
- Drawings of the Housing Estate/Development (2 no. hard copies and 1 no. electronic copy in a suitable digital format e.g. in AutoCAD format drawn on the basis of National Grid Co-Ordinates to the Irish Transverse Mercator Projection, indicating as-built position of columns (incl. Col. Nos.), micro pillars, ducting Layout (on separate autocad layer), power supply location and circuits from each power source inclusive of an indication of the first pole on the circuit). Any existing public lights/minipillars that have been removed or relocated or lanterns

changed as part of this development, must also be noted and submitted on a separate layer.

- Note: *Cork County Council will only take over street lights in occupied sections of a housing estate and provided that the lights in question do not constitute part of an MPRN. (i.e. if an MPRN contains some lights within occupied section and some lights in unoccupied section, Cork County Council will not take over any of the lights associated with that MPRN until all of those lights are within a section that is occupied). Where multiple MPRN's (within a particular estate) are proposed for take-over the drawings submitted must clearly show which lights are associated with which MPRN.*
- Copies of recent energy bill, including evidence that indicates that payments are up to date.
- Details of any warranties (inclusive of expiry dates) associated with component parts.
- Details of each Light in accordance with SEAI/CCMA Standardised Public Lighting Inventory Template excel spreadsheet attached inclusive of M, MF and O, (asterisk). A copy of the user manual terminology is also attached.
- General date of installation of Public Lighting (year)
- Circuit drawings and fuse details
- Applicants should note that any lights requested for taking-in-charge will be inspected by the Council's Public Lighting maintenance Contractor in advance and only schemes which are up to standard will be taken in charge. Otherwise the process will revert back until the lights are deemed to have been brought up to standard, by the Applicant.

Signed: _____
Developer

Date: _____

Completed Application Forms for Housing Estates should be returned to:
Estates Section, Planning Department, Co. Hall, Cork - for North & South Cork Divisions
and Estates Section, Planning Department, Norton House, Skibbereen, Co. Cork - for West.

Completed Application Forms for new lights/schemes on public roads should be returned to
the Public Lighting Engineer, Cork County Council, Annabella, Mallow, Co. Cork.

Privacy & Data Protection:

Personal information collected by Cork County Council is done so in order for us to process your application. Legally we can process this information as it is necessary for us to comply with our statutory / legal obligations. The protection of your personal data is a key priority for the Council and your data will be processed in line with our Privacy policy which is available at <https://www.corkcoco.ie/Privacy-Policy> or hardcopy from our offices at County Hall, Carrigrohane Road, Cork, Ireland. Should you have any questions about our privacy policy or the information we hold about you, please contact us by email to dpo@corkcoco.ie or write to us at Data Protection Officer, Cork County Council, County Hall, Carrigrohane Road, Cork, Ireland.