

**Applications by Bus Operator
Companies Only**

For Office Use Only – Notice No:

**COMHAIRLE CONTAE CHORCAI****CORK COUNTY COUNCIL**

Application pursuant to Section 85 of the Road Traffic Act 1961 (as amended by Section 16 of the Road Traffic Act 2002) for the above entitled Roads Authority to issue a direction, by notice in writing, **in respect of a route upon which buses are operated**, that a specified point shall be a stopping place at which persons may board or descend from buses and/or that a specified place shall be used as a stand for buses.

Please note that a separate application must be completed in respect of each point and/or place.

Please use type or **BLOCK CAPITALS** or normal printed text, when completing this form.

1.	Name of Applicant (If the Applicant is a Company, please enclose with your application a copy of the Company's certificate of incorporation) Please note that the Applicant must be a person operating or proposing to operate a bus service on the route.	
2.	Address of Applicant	
3.	Contact Phone No.	
4.	Fax. No.	
5.	Contact email address	
6.	Please describe the Bus Route in respect of which this application is made by reference to it beginning and end (e.g. Town A to Town B)	
7.	Is the application for a Bus Stop or Stand facility or both	
8.	Is the application for the creation of a new facility or for the use an existing facility.	
9.	If the application is for a Bus Stop is it proposed to be for boarding, descending or both.	
10.	Indicate the size of Bus which will use the facility, i.e. length, width & No. of seats	
11.	Number of buses on a daily basis, which is proposed to use the facility.	
12.	Date from which you require that the notice would apply.	
13.	Times on which it is proposed to use the facility and on what days of the week. Attach proposed timetable if regular.	
14.	Have you investigated existing use of Bus facility and tried to avoid clashing with other users. Ideally a gap of 30 minutes should be allowed for between existing users and new applicant.	

	PARTICULARS OF THE FACILITY	
15.	Road No. and Description (e.g. N20 Cork-Limerick)	
16.	Town/Village	
17.	Location of Bus facility (e.g. Main St. near Library) including E,N, Coordinates (If the location of the facility is not obvious from the Description or in the case of a proposed new facility, then a map should be attached).	E N
18.	One-side of road or both sides of the road, (i.e. both directions). If only one side, then please refer to it as being 'northern side' southern side etc.	
19.	Any additional information which you wish to provide to support your application: (an additional page may be added if insufficient space is available)	

I/We wish to apply to Cork County Council, the Road Authority for the County of Cork, for a direction, by notice in writing, pursuant to Section 85 of the Road Traffic Act 1961 (as inserted by Section 16 of the Road Traffic Act 2002), in respect of the above specified route upon which buses are operated, that the above specified point shall be a stopping place at which persons may board and/or descend from buses and/or that the above specified place shall be used as a stand for buses. I/We acknowledge that the road authority may (pursuant to Section 85 as aforesaid) by notice in writing amend or revoke any direction given in response to this application. I declare that the above information is accurate and complete, thereby enabling Cork County Council to make a full assessment of this application.

Signed: _____

Date: _____

For and on behalf of applicant

Please note that all applications can be received by **email / post or fax** at **Cork County Council, Management & Development Unit, Annabella, Mallow, Co. Cork, - Fax No 022- 21983, Email address: roads@corkcoco.ie**

Applications must be received at least 10 clear working days prior to the proposed use of the facility, to allow sufficient time for processing of the application and the use of the facility must not commence unless and until a Notice is issued.

Privacy & Data Protection:

Personal information collected by Cork County Council is done so in order for us to process your application. Legally we can process this information as it is necessary for us to comply with our statutory / legal obligations. The protection of your personal data is a key priority for the Council and your data will be processed in line with our Privacy policy which is available at <https://www.corkcoco.ie/Privacy-Policy> or hardcopy from our offices at County Hall, Carrigrohane Road Cork, Ireland. Should you have any questions about our privacy policy or the information we hold about you please contact us by email to dpo@corkcoco.ie or write to us at Data Protection Officer, Cork County Council, County Hall, Carrigrohane Road Cork, Ireland.