

LHQ Gallery

Open Call for Exhibition Proposals

Closing date Friday 21st February at 5pm

Cork County Council Library and Arts Service invite proposals for its LHQ Gallery 2020/21 visual art exhibition programme

General

- This callout is open to emerging and established professional artists, curators and arts organisations.
- Exhibitions take place on a monthly basis. Exhibition proposals should be for 4 weeks duration. In certain circumstances (performance work, for example) consideration will be given to proposals for shorter periods.
- Three days will generally be allocated for installation and one day for de-installation. This time should be factored into the general four week allocation

Eligibility:

- Artists working in any visual art or craft practice, including, but not limited to, painting, print photography, video, mixed media, sculpture, ceramics, metals, textiles etc
- Proposals for solo, two person, or group shows are welcomed
- While preference will be given to artists based in the Cork County administrative area, proposals are also welcome from artists based elsewhere in Ireland or living outside the state
- Solo or group show proposals from artists that have exhibited in the LHQ within a period of three years are not eligible.

Public Engagement

- Successful applicants may be asked to participate in a maximum of two paid public engagement events, for example an “in conversation” or perhaps a workshop. Garda Vetting is required for any workshop for under 18 year olds.
- The specific details of this public engagement will be mutually agreed between the successful applicant and the Arts Office.

What we offer:

- Artist Exhibition Payment Right (for professional artists) will be negotiated and agreed upon
- Specific expenses (to be negotiated at contract stage; this will depend on the scale and context of the proposal) TBC
- Limited PR provided
- 0% Commission on sales of work
- Curatorial advice may be available

- Exhibition Launch - a limited budget may be available for launches and will be agreed with the Arts Office
- Any Installation/de-installation costs where necessary would be agreed between the exhibitor and LHQ Gallery Committee.

Gallery Facilities

- The LHQ Gallery consists of an enclosed gallery space located on the ground floor of County Library Headquarters. The dimensions are (w) 5.90m X (l) 10.83m (h) 3m
- An adjustable purlin hanging system is in place and in general this should be used for the display of wall mounted artwork. In certain cases it might be possible to entertain other fixings being used on walls. However it is the exhibitors responsibility to ensure that fixings proposed are safe and that walls will be left in original condition after the exhibition.
- Lighting is a combination of ceiling recessed general lighting and spotlights.
- Lighting control to full blackout conditions is possible.
- Power points in gallery floor and on East and West walls.
- There is one fixed, ceiling mounted projector which projects to a drop down screen on the North wall.
- There is one movable projector available (users must provide laptop computer)
- 2D works may be no larger than 2200mm high x 2250mm wide. 3D works may not exceed a weight of 730kg per metre squared.

Restrictions

- Please Note: The LHQ is not an invigilated space – this factor must be taken into account in exhibition proposals.
- The exhibition space is open Monday to Friday 9.00 am to 5.00pm. It is closed to the public at weekends.
- Selected exhibition material must comply with Cork County Council Safeguarding Policy.
- The gallery space is used periodically for meetings, workshops etc; during these periods the gallery is closed to visitors. Details of planned closures will be communicated to the artist when agreeing exhibition schedules. Unscheduled closures might be necessary at short notice; these will be kept to a minimum.
- Please note that any sale of work will be transacted strictly between the buyer and the artist.
- Exhibition opening times limited to Library opening hours.

Making an application:

To apply, please supply four hard copies of the following: to the Arts Office, clearly marked 'Open Call Application'.

- A concise outline of the proposed exhibition (400 words maximum)
- Detailed CV for each artist that may be involved

- Examples of previous work (no more than 20 images in total) Images to be supplied by memory stick or CD Rom
- In the case of group exhibitions; all artists intending to exhibit should be identified by at least one image.
- All digital supporting material submitted should be PC/Microsoft Office compatible.
- An approximate insurance value for the exhibition should be included. If successful, a full schedule of the value of the exhibited work will be required.
- Where new work is being proposed, please include a clear outline text not to exceed 400 words. Please include as much detail as possible at this stage, as to material, scale and production with sketches of intended layout in relation to gallery space.

Closing date for receipt of proposals is Friday 21st February at 5pm. Proposals to be sent to: Arts office, Floor 3, Library Hq, Carrigrohane Road, Cork

Assessment of Applications

Applications will be evaluated using the following criteria:

- Suitability and feasibility of proposal (50/100)
- Quality of previous work (50/100)

Information Site visit day

The Arts Office will host a general site visit to the Gallery on **Thursday 23rd January** to introduce the space and answer any specific questions. There are two meeting slots: 11.30am – 12.30pm and 2.30pm – 3.30pm. To book a place for this, please email arts@corkcoco.ie. We regret facilitated gallery visits cannot be accommodated outside of these times.

Communication

The Arts Office will accept hard copy applications only. Please note that applications will not be returned; valuable or irreplaceable materials should not be included with submissions.

Adjudication will be conducted by the Arts Office and independent practitioners with arts expertise.

The decision of the selection panel will be final.

All applicants will be notified regarding decisions by email.

Cork County Council Library and Arts Service will not enter into any correspondence regarding the outcome of the selection process.

Post approval meeting

A LHQ committee member will engage with the artist prior to the installation date in order to outline the policies and procedures regarding installation/de-installation, health and safety, Child Protection, exhibition launch, PR, insurance etc.