**CORK COUNTY COUNCIL**

**ARTS GRANTS SCHEME**

 **ARTIST BURSARY COMPLETION REPORT**

|  |  |
| --- | --- |
| Name  |  |
| Address |  |
| Amount of Award |  |
| Arts Grant Application ref. no |  |

**Project Summary**

Describe your project. What were your aims in carrying out the project?

Did these aims change as the project progressed?

**Outcomes**

What were the outcomes of your project?

**Audience**

What opportunities for public engagement with your work arose through this project? Estimate, if possible, audience numbers for the project.

**Further development**

Describe any plans you have to develop the work undertaken in this project.

**Professional Development**

Outline how this award may have assisted your professional development as an artist.

**Other outcomes**

List any other artistic or professional outcomes that may have come about as a result of receiving this bursary award.

**Award evaluation**

In what ways was this award valuable to you as a creative artist?

**Checklist**

1. Completion report

2. A statement of expenditure and copies of receipts/invoices for expenditure incurred

3. Documentation of the project. Depending on the project this will take different forms which may include text, photographic, audio or video recording.

**A digital copy of this template is downloadable from the Arts Page of** [**www.corkcoco.ie**](http://www.corkcoco.ie)

Completed Grant reports should be posted to

The Arts Office, Cork County Council, County Hall, Cork.

Tel: 021 4285000 Email:arts@corkcoco.ie

**Please retain a copy of your report for your records**