



## APPLICATION FOR A CERTIFICATE OF EXEMPTION FOR NPPR

### NEW / TRADING STOCK

PLEASE COMPLETE ALL PURPLE PANELS IN BLOCK CAPITALS

Address of property for exemption:

<b>Eircode:</b>	<b>OR Folio Number:</b>

Select the years that the Certificate of Exemption (Trading Stock) is being sought:

31<sup>st</sup> March 2011  31<sup>st</sup> March 2012  31<sup>st</sup> March 2013

#### APPLICANT'S DETAILS

Company Name:

Date of Incorporation:

Contact Name(s):

Postal Address:

<b>Eircode:</b>

Telephone No.:

Email Address:

I am / we are the Director(s) of the development / construction company applying for the exemption. I confirm that the above property formed part of trading stock on the selected liability dates. I/we attach proofs to support this declaration for each liability year for which the exemption is requested.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## DOCUMENTATION CHECKLIST

- Eircode or Folio Number for the property.
- Dated photograph showing full front elevation of the property.
- Proof, on headed paper, from the developer confirming that the property forms part of the trading stock of a business.
- Confirmation of the date of incorporation of the business / company.
- Proof that the person declaring liability is a director of the company applying for the exemption.
- Deed of Appointment of Receiver (if applicable).
- Electricity meter readings from March 2011 to March 2013 [Reads in Kilowatt Hours (kWh)]

In order for us to process the personal data you have provided we require you to provide your consent. By ticking this box you consent to us processing the personal data provided by you in line with the terms of our Privacy Policy available at <https://www.corkcoco.ie/Privacy-Policy> or in hardcopy from our offices at County Hall, Carrigrohane Road, Cork, Ireland and to having your information processed for the following purposes: **NEW / TRADING STOCK EXEMPTION APPLICATION**

I give permission for my personal information to be processed for the purpose stated above:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Cork County Council takes your privacy seriously and will keep your personal information confidential and will only use it when necessary. You have the right to withdraw your consent at any time by contacting:

NPPR Unit, Cork County Council, Floor 1, County Hall, Carrigrohane Road, Cork T12 R2NC  
Tel: 021 4276891 Email: [nppr@corkcoco.ie](mailto:nppr@corkcoco.ie)

Office Opening Hours: Monday – Friday, 9am – 4pm

Please return this fully completed form with documentary evidence to:  
NPPR Unit, Cork County Council, Floor 1, County Hall, Cork T12 R2NC  
or by email to: [nppr@corkcoco.ie](mailto:nppr@corkcoco.ie)

**PLEASE ENSURE SCANNED COPIES OF DOCUMENTS ARE CLEAR AND FULLY LEGIBLE**