



**Minutes of
West Cork Local Community Development Committee (LCDC)
Council Chamber Kent Street Clonakilty & Via Microsoft Teams**

Date: 14th December 2023

Time: 3.00pm.

Present:

Name	Organisation	Public/Private
Cllr. John O'Sullivan	Cork County Council	Public
Cllr. Declan Hurley	Cork County Council	Public
Cllr. Patrick Gerard Murphy	Cork County Council	Public
Ms. Loraine Lynch	Divisional Manager West Cork	Public
Ms. Máire Ní Shé	Udarás na Gaeltachta	Public
Mr. Enda McWeeney	Cork ETB	Public
Ms. Phoebe Bright	Environment Pillar	Private
Mr. Ryan Howard	SECAD Partnership CLG	Private
Mr. Cornelius Buckley	Farming Pillar/IFA	Private
Ms. Máire Uí Mhaoláin	Comhar na nOileán Teo	Private
Ms. Eileen O' Shea	Civic Society	Private
Mr. Finbarr Harrington	Cork County PPN	Private
Ms. Arran O'Driscoll	West Cork Development Partnership	Private

Apologies:

Cllr. Alan Coleman	Cork County Council	Public
Mr. Kevin Curran	Head of LEO West	Public
Ms. Leighann Kennedy	Department of Social Protection	Public
Mr. Colm Leen	Cork Chamber	Private
Vacant	Foroige	Private
Vacant	Cork County PPN	Private

Staff in Attendance

Ms. Kay Keegan	LCDC Chief Officer	Cork County Council
Mr. Andrew Lewis	Finance Officer	Cork County Council
Mr. Jesse Dorrington	Senior Staff Officer	Cork County Council

Quorum = 11 (50% of 19 rounded up +1 = 11)

In attendance = 13 (7 Private: 6 Public)

Apologies = 6

Total membership = 19

Welcome & Introduction

It was noted that a quorum was in place and the meeting commenced.

1. Confirmation of Minutes of the Previous LCDC Meeting of 23rd November 2023.

The Minutes were adopted on the proposal of Cllr. Patrick Gerard Murphy and seconded by Finbarr Harrington.

Matters arising

N/A

2. SICAP

Nil

3. LECP Update on Draft LECP Implementation Plan and Draft Outcomes – Presentation by Sharon O’Connell

LECP STAGE 3 DEVELOPMENT

Overview of:

- Progress since last meeting
- Draft Initial Implementation Plan
- Draft Outcomes for each High-Level Goal
- Examples

PROGRESS OF LECP PREPARATION

Stage 2: Public Consultation: Completed and Report Published

Current Stage:

Stage 3: Develop Outcomes and Draft Implementation Plan

LECP Advisory Group

LCDCs, EDE SPC

Submission to Regional Assembly

Presentation to MDs

Stage 4: Update Draft

Advisory Group, LCDCs, SPC

Presentation to Full Council

Publication March 2024

PROPOSED APPROACH TO IMPLEMENTATION

Effective implementation of the specific actions contained in Implementation Plans.

Implementation Plan: Multi-agency and Dynamic Plan

SMART Actions Require: Ongoing monitoring

Annual Reporting including DRCD

Review of LECP Framework: Every Two Years

RESPONSIBILITIES

North, South and West Cork LCDCs:

- Monitor Implementation of Community and Climate High Level Goals
- Target funding to achieve the LECP High Level Goals and Objectives
- Sign off amendments following any reviews

Economic Development and Enterprise SPC:

- Monitor Implementation of Economic and Climate High Level Goals
- Sign off amendments following any reviews

Lead Partners in Actions:

- Co-ordinating the implementation of the Action
- Reporting Annually on progress

LECP Advisory Group:

- Monitor Implementation of all 6 High Level Goals and ensure consistency.
- Seek to identify opportunities to work collaboratively to achieve High Level Goals and Objectives
- Stakeholders lead on implementation of Actions
- Agree any amendments to the Framework following reviews.

ANNUAL REPORT

Develop system to ensure the reporting structure is:

- Consistent
- Streamlined
 - Reporting by lead partners
 - Production of the annual report
- Accessible
 - Valuable data on performance in key areas
 - Develop Dashboard
 - Inform policy, decision making and amendments to the LECP
 - Ensure Local Focus is maintained

REPORT ON ACTIONS FROM LEAD PARTNERS

State of Progress:

- Not Started
- In Progress
- On Hold
- Completed

RAG Status:

Red – Fundamental risk to completion of action

Amber – Risk that the action may not be completed

Green – Proceeding as planned/Completed

Key Achievements/Milestones

Any comments and or mitigation (in case of amber/red status)

CASE STUDIES

- Developed to support a comprehensive evaluation of the LECP interventions

- Case study template developed for the Social Inclusion and Community Activation Programme (SICAP) programme
- Case studies will also be where possible identified early and their progress tracked over the lifetime of the implementation.

DATA SOURCES

- Establishing Baseline Data
- Census data currently being updated
- Data in a format consistent with GIS System
- Make the data available across the organisation on
- GIS system
- Updated Socio-Economic Analysis being prepared

DRAFT IMPLEMENTATION PLAN

- First 2 years of Implementation
- Each Action
 - Linked to an Objective
 - KPI
 - Lead Partner/Other Partners
 - Specific, Measurable, Achievable, Realistic and Targeted
- 16 teams/directorates within Organisation and LECP Advisory Group
- Projects/Initiatives plan undertake over next 2 years which would work towards achieving the objectives.
- Dynamic document throughout lifespan
- Compliance with LECP will be a requirement for a number of funding streams.
- Opportunity to Promote work of Organisations
- Increase collaboration/Awareness of work

DRAFT OUTCOMES FOR HIGH LEVEL GOALS

- In accordance with the LECP Guidelines as part of Stage 3 of the development of the Framework, the desired Outcomes for each High-Level Goal over the next 6 years have been developed.
- The Outcomes summarise what we are trying to achieve in the High-Level Goal and associated objectives.

Framework: High Level Goal

Framework: Objectives

Implementation Plan: Action

Framework: Outcome

The Chair Cllr. John O’Sullivan thanked Sharon O’Connell and her team for their commitment and hard work to date.

Ryan Howard asked who is setting the KPIs. Sharon O’Connell said that her team has consulted with the Lead Partners in order to determine appropriate KPIs. She added that these can be amended if required and that the Annual Report will highlight areas that need to be looked at in this regard.

Ryan Howard asked how many Council-owned buildings will be retrofitted in the lifetime of the Plan. Sharon O’Connell said that her team is looking at how many have been retrofitted to date and will make a plan from there.

Cllr. John O’Sullivan asked if the Council is looking to retrofit every municipal building. Sharon O’Connell confirmed that the Plan does not have funding attached but will recommend areas to focus on for when funding becomes available. The Plan can, for example, provide a robust framework to guide Municipal District funding.

Proposed by Arran O’Driscoll and seconded by Máire Uí Mhaoláin.

4. LEADER – Extension to Funding Agreement & Addendum between DRCD & West Cork LCDC

The Chief Officer confirmed that an extension to the LEADER Funding Agreement and Addendum between the Dept Rural & Community Development and the West Cork LCDC/LAG to cover the period from the 1st January 2024 to 31st December 2025 or closure of the Programme in our sub regional area, whichever is the sooner had been received. It was noted that the signed addendum was due back on 13th December 2023 and that it has been signed by the three Local Development Companies with LEADER responsibilities in West Cork. She confirmed that she had queried with the Department if additional administration monies would be made available to cover this period and was informed that a circular is due to issue on this shortly. The Chief Officer confirmed that the Addendum would be returned subject to additional administration monies becoming available to cover this period of time.

Proposed by Phoebe Bright and seconded by Cornelius Buckley.

5. Any Other Business

The Chief Officer gave details on two new funding streams as follows:

- The Community Climate Action Programme (CCAP) Strand 1 opened for applications on Wednesday 13th December 2023. The application process will remain open for a period of twelve weeks and is scheduled to close on Wednesday 6th March 2024. Cork County Council strongly recommends that prospective applicants contact the Community Climate Action Officer at climate@corkcoco.ie in advance of any submission to confirm eligibility. Further details regarding the CCAP and the application process are available at www.corkcoco.ie. Information will be circulated to LCDC members after today’s meeting.
- The Local Enhancement Programme 2024 was launched by the Department this week. It allocates €204,632.59 for capital projects in Cork County. It includes an additional allocation of €40,926.52 for capital projects by Women’s Shed Groups. It is intended to open the scheme for applications in late January/early February 2024 with a closing date at the end of February 2024. The scheme is planned to come before the LCDC in March 2024 for approval in order to comply with the scheme guidelines.

6. Date of Next Meeting

The date for the next meeting is 22nd February 2024 at 3.30pm.

Meeting Concluded

The Minutes were approved by the West Cork Local Community Development Committee (LCDC)

Signed:



CHAIRPERSON

Dated:

22/2/2024