



**Minutes of
South Cork Local Community Development Committee (LCDC)
Council Chamber, County Hall & Via Microsoft Teams**

Date: 14th December 2023

Time: 10.00am.

Present:

Name	Organisation	Public / Private
Cllr. Michael Hegarty	Cork County Council	Public
Cllr. Seamus McGrath	Cork County Council	Public
Cllr. Cathal Rasmussen	Cork County Council	Public
Cllr. Marcia D'Alton	Cork County Council	Public
Mr. Michael Lynch	Divisional Manager South Cork	Public
Mr. Donal O'Liathain	Údarás na Gaeltachta	Public
Ms. Valerie Murphy	Avondhu Blackwater Partnership CLG	Private
Mr. Ryan Howard	SECAD Partnership CLG	Private
Ms. Arran O'Driscoll	West Cork Development Partnership	Private
Mr. Jimmy Hosford	IFA	Private
Ms. Mary O'Leary	Environmental Pillar	Private
Mr. Liam McCarthy	Cork County PPN	Private
Mr. Tom Howard	Cork County PPN	Private

Apologies:

Name	Organisation	Private / Public
Mr. Sean O'Sullivan	Head of Leo South Cork	Public
Mr. John Fitzgibbons	Cork ETB	Public
Ms. Leighann Kennedy	Dept of Social Protection	Public
Ms. Ashley Amato	Cork Chamber	Private
Mr. Brian Williams	Youth Work Ireland	Private
Vacant	Civic Society	Private

Staff in Attendance:

Ms. Kay Keegan	Chief Officer	Cork County Council
Mr. Andrew Lewis	Project Accountant	Cork County Council
Mr. Jesse Dorrington	Senior Staff Officer	Cork County Council

Quorum = 11 (50% of 19 rounded up + 1 = 11)

In attendance = 13 (6 Public : 7 Private)

Apologies = 6

Total membership = 19



Welcome and Introduction.

The Chair welcomed all to the meeting. It was noted that a quorum was in place and the meeting commenced.

1. Confirmation of Minutes of the Previous LCDC Meeting of 23rd November 2023.

The Minutes were adopted on the proposal of Tom Howard and seconded by Liam McCarthy.

Matters arising

None.

2. SICAP.

Nil

3. LECP Update on Draft Implementation Plan. Presentation by Sharon O'Connell

LECP STAGE 3 DEVELOPMENT

Overview of:

- Progress since last meeting
- Draft Initial Implementation Plan
- Draft Outcomes for each High-Level Goal
- Examples

PROGRESS OF LECP PREPARATION

Stage 2: Public Consultation: Completed and Report Published

Current Stage:

Stage 3: Develop Outcomes and Draft Implementation Plan

LECP Advisory Group

LCDCs, EDE SPC

Submission to Regional Assembly

Presentation to MDs

Stage 4: Update Draft

Advisory Group, LCDCs, SPC

Presentation to Full Council

Publication March 2024

PROPOSED APPROACH TO IMPLEMENTATION

Effective implementation of the specific actions contained in Implementation Plans.

Implementation Plan: Multi-agency and Dynamic Plan

SMART Actions Require: Ongoing monitoring

Annual Reporting including DRCD



Review of LECP Framework: Every Two Years

RESPONSIBILITIES

North, South and West Cork LCDCs:

- Monitor Implementation of Community and Climate High Level Goals
- Target funding to achieve the LECP High Level Goals and Objectives
- Sign off amendments following any reviews

Economic Development and Enterprise SPC:

- Monitor Implementation of Economic and Climate High Level Goals
- Sign off amendments following any reviews

Lead Partners in Actions:

- Co-ordinating the implementation of the Action
- Reporting Annually on progress

LECP Advisory Group:

- Monitor Implementation of all 6 High Level Goals and ensure consistency.
- Seek to identify opportunities to work collaboratively to achieve High Level Goals and Objectives
- Stakeholders lead on implementation of Actions
- Agree any amendments to the Framework following reviews.

ANNUAL REPORT

Develop system to ensure the reporting structure is:

- Consistent
- Streamlined
 - Reporting by lead partners
 - Production of the annual report
- Accessible
 - Valuable data on performance in key areas
 - Develop Dashboard
 - Inform policy, decision making and amendments to the LECP
 - Ensure Local Focus is maintained

REPORT ON ACTIONS FROM LEAD PARTNERS

State of Progress:

- Not Started
- In Progress
- On Hold
- Completed

RAG Status:

Red – Fundamental risk to completion of action

Amber – Risk that the action may not be completed

Green – Proceeding as planned/Completed

Key Achievements/Milestones



Any comments and or mitigation (in case of amber/red status)

CASE STUDIES

- Developed to support a comprehensive evaluation of the LECP interventions
- Case study template developed for the Social Inclusion and Community Activation Programme (SICAP) programme
- Case studies will also be where possible identified early and their progress tracked over the lifetime of the implementation.

DATA SOURCES

- Establishing Baseline Data
- Census data currently being updated
- Data in a format consistent with GIS System
- Make the data available across the organisation on
- GIS system
- Updated Socio-Economic Analysis being prepared

DRAFT IMPLEMENTATION PLAN

- First 2 years of Implementation
- Each Action
 - Linked to an Objective
 - KPI
 - Lead Partner/Other Partners
 - Specific, Measurable, Achievable, Realistic and Targeted
- 16 teams/directorates within Organisation and LECP Advisory Group
- Projects/Initiatives plan undertake over next 2 years which would work towards achieving the objectives.
- Dynamic document throughout lifespan
- Compliance with LECP will be a requirement for a number of funding streams.
- Opportunity to Promote work of Organisations
- Increase collaboration/Awareness of work

DRAFT OUTCOMES FOR HIGH LEVEL GOALS

- In accordance with the LECP Guidelines as part of Stage 3 of the development of the Framework, the desired Outcomes for each High-Level Goal over the next 6 years have been developed.
- The Outcomes summarise what we are trying to achieve in the High-Level Goal and associated objectives.

Framework: High Level Goal
Framework: Objectives
Implementation Plan: Action
Framework: Outcome



The Chair Cllr. Michael Hegarty thanked Sharon O’Connell and her team for their commitment and hard work to date.

Ryan Howard confirmed that the Ukrainian Fund is now known as the New Arrivals Fund. Sharon O’Connell acknowledged this and said that the terminology had just changed this week and would be amended in the Plan.

Ryan Howard asked if SICAP is looked at under several actions or just one. Sharon O’Connell confirmed that she had engaged with the Chief Officer regarding SICAP and that it is looked at under several actions as a result. She reminded the LCDC that it is an active Plan that can be amended as needed. Ryan Howard said that double reporting should be avoided, and Sharon O’Connell agreed.

Cllr. Marcia Dalton asked about the practicality of implementing the Plan. She commented that implementing it will require significant work and that staff should be attached to this. Sharon O’Connell agreed that the implementation needs to be resourced and said that this is being looked at.

Cllr. Marcia Dalton asked how often the Advisory Group meet up and said that she would be eager to see local community members on this group. Sharon O’Connell noted that the Group has met for every stage of the process and will continue to do so to overview the Plan. She said that the Group includes PPN, SPC and LCDC members as well as councillors and that several Subgroups have been formed as a result of the process which is positive.

Arran O’Driscoll asked when the first report will be published. Sharon O’Connell answered March 2025, a year after the Plan is officially published.

Mary O’Leary asked how feedback from communities is being gathered. Sharon O’Connell said that much of this is done through Case Studies. She added that community groups are represented by partner organisations on the Advisory Group.

4. Update on Dormant Account Funding allocation re LGBTI+

The Chief Officer noted that the Department has supported Cumann na Daoine via the South Cork LCDC over a number of years and has allocated €142,200 (€82,200 for CnD and €60,000 for Youghal Blue and Green Project) plus an additional and €12,400 under LGBTI+ from Dormant Account funds.

5. LEADER - Extension to Funding Agreement & Addendum between DRCD & South Cork LCDC

The Chief Officer confirmed that an extension to the LEADER Funding Agreement and Addendum between the Dept Rural & Community Development and the South Cork LCDC/LAG to cover the period from the 1st January 2024 to 31st December 2025 or closure of the Programme in our sub regional area, whichever is the sooner had been received. It was noted that the signed addendum was due back on 13th December 2023 and that it has been signed by the three Local Development Companies with LEADER responsibilities in South Cork. She confirmed that she had queried with the Department if additional administration monies would be made available to cover this period and was informed that a circular is due to issue on this shortly. The Chief Officer confirmed that the



Addendum would be returned subject to additional administration monies becoming available to cover this period of time.

Proposed by Liam McCarthy and seconded by Tom Howard.

6. Any Other Business

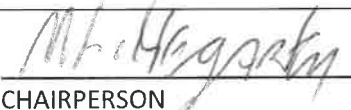
The Chief Officer gave details on two new funding streams as follows:

- The Community Climate Action Programme (CCAP) Strand 1 opened for applications on Wednesday 13th December 2023. The application process will remain open for a period of twelve weeks and is scheduled to close on Wednesday 6th March 2024. Cork County Council strongly recommends that prospective applicants contact the Community Climate Action Officer at climate@corkcoco.ie in advance of any submission to confirm eligibility. Further details regarding the CCAP and the application process are available at www.corkcoco.ie. Information will be circulated to LCDC members after today's meeting.
- The Local Enhancement Programme 2024 was launched by the Department this week. It allocates €204,632.59 for capital projects in Cork County. It includes an additional allocation of €40,926.52 for capital projects by Women's Shed Groups. It is intended to open the scheme for applications in late January/early February 2024 with a closing date at the end of February 2024. The scheme is planned to come before the LCDC in March 2024 for approval as per scheme guidelines.

7. Date of Next Meeting

The date for the next meeting is 22nd February 2024.

Meeting Concluded

Signed:	 CHAIRPERSON
Dated:	<u>22/02/24</u>