

**Minutes of
 North Cork Local Community Development Committee (LCDC)
 Via Microsoft Teams**

19th March 2024 @ 2.00p.m.

Present:

Name	Organisation	Public/Private
Cllr. Pat Hayes	Cork County Council	Public
Cllr. Gearóid Murphy	Cork County Council	Public
Cllr. Gerard Murphy	Cork County Council	Public
Cllr. Bernard Moynihan	Cork County Council	Public
Mr. Kevin Morey	Interim Divisional Manager North Cork	Public
Ms. Nuala Glanton	Cork Education & Training Board	Public
Mr. Michael Doyle	Environment Pillar	Private
Ms. Maura Walsh	IRD Duhallow CLG	Private
Mr. Pdraig Casey	Ballyhoura Development CLG	Private
Mr. Denis McNamara	Cork County PPN	Private

Apologies:

Mr. Kevin Curran	LEO North Cork	Public
Ms. Denise Brosnan	Dept. of Employment Affairs and Social Protection	Public
Mr. Sean Hegarty	Avondu Blackwater Partnership CLG	Private
Mr. Bob Seward	Cork County PPN	Private
Mr. Declan O'Leary	Foróige	Private
Mr. Julian O'Keeffe	IFA (ICMSA)	Private
Vacant	Respond! Housing	Private

Staff in Attendance:

Ms. Kay Keegan	LCDC Chief Officer	Cork County Council
Mr. Andrew Lewis	Finance Officer	Cork County Council
Mr. Jesse Dorrington	Senior Staff Officer	Cork County Council

Quorum=10 (50% of 17 rounded up + 1 = 10)

In attendance= 10 (4 Private: 6 Public)

Apologies= 7

Total membership= 17

Welcome and Introduction

It was noted that a quorum was in place and the meeting commenced.

1. Confirmation of Minutes of the Previous LCDDC Meeting of Monday 19th February 2024

The Minutes were adopted on the proposal of Cllr. Gerard Murphy and seconded by Cllr. Bernard Moynihan.

Matters arising

None.

2. SICAP

- SICAP End of Year Reviews 2023

Andrew Lewis confirmed that the SICAP Sub Group had held meetings with each of the Local Development Companies to discuss the SICAP EYR 2023 performance and the Annual Plans for 2024. It was confirmed that the 3 Local Development Companies achieved KPI 1 and KPI 2 targets for year 2023. During the individual meetings with the three LDCs, concerns were raised such as the prolonged impact on Community Groups of Covid. The KPI number achieved had been significantly boosted by the Ukrainian supports provided.

Nuala Glanton from the SICAP Sub Group confirmed that each LDC completed a huge amount of work during the year.

It was recommended by the SICAP Sub Group to recommend the acceptance of the End of Year Reviews for 2023 for Lots 18-1, 18-2 and 18-3.

Proposed by Cllr. Gerard Murphy and seconded by Nuala Glanton.

- SICAP Annual Plans 2024

Andrew Lewis confirmed that the new IRIS system for the 2024-2028 Programme was having teething problems concerning the uploading and analysis of the Annual Plans for 2024, but that the SICAP Sub Group had been provided with the Actions proposed as part of the Plans. LCDDC Staff would ensure that the Plans are fully input into IRIS in the near future. On this basis the SICAP Sub Group were satisfied with the plans of the three North Cork Local Development Companies.

Proposed by Cllr. Gerard Murphy and seconded by Michael Doyle.

- SICAP Audit Reports 2022

Chief Officer presented an overview of audit reports on the implementation of the SICAP Programme for 2022 by the three Local Development Companies in North Cork LCDDC area which were conducted by the Internal Audit Department of Cork County Council. The audit comprised of looking at areas such as Annual Budget & Key Performance Indicators, Administration Costs, Action Costs, Insurance Policies, Insurance Indemnity Certs, Lease agreement, apportionment policy, approved sub contractors etc. All three audits noted a high standard of compliance with the SICAP Programme requirements.

- SICAP Subcontracting of Services

As previously agreed by LCDDC members, in order to expediate the approval process for Local Development Companies, approval of subcontract services for SICAP can be approved by the Chief Officer and presented at the next LCDDC meeting for noting. The following approvals were granted since the last meeting.

Ballyhoura Development CLG Sub-Contracting of Services Approval for Lot 18.2 (2 Nos.)

Action to be Sub-contracted (include description from the Tender/Contract Action Plan)	Estimated Value €
Goal 1:	
<ul style="list-style-type: none"> • Action 7: Rejuvenating Community Collaborations & Partnerships <ul style="list-style-type: none"> ◦ Ballyhoura Active Retirement Network Meeting: 1 Hour Stress Management Session 	€20.00 €20.00
Total Goal 1	
Goal 2:	
<ul style="list-style-type: none"> • Action <ul style="list-style-type: none"> ◦ 	€ €
Total Goal 2	€
Total Estimated Value to be sub-contracted	€20.00

Action to be Sub-contracted (include description from the Tender/Contract Action Plan)	Estimated Value €
Goal 1: <ul style="list-style-type: none"> • Action 3: Re-Connecting Communities <ul style="list-style-type: none"> ◦ Celebrating Women - Inspire Inclusion Event: Keynote speaker 	€112.50 €112.50
Total Goal 1	
Goal 2: <ul style="list-style-type: none"> • Action <ul style="list-style-type: none"> ◦ 	€ € €
Total Goal 2	
Total Estimated Value to be sub-contracted	€112.50

IRD Duhallow CLG Subcontracting of Services Approval for Lot 18.1 (1 No.)

Action to be Sub-contracted (include description from the Tender/Contract Action Plan)	Estimated Value €
Goal 1: Community Newsletter - Kanturk Printers: Publicity Post for Newsletter - An Post	€916.56 €576.00
Goal 2: Job centre Emotional Support for Job seekers- Aoife Douglas Disadvantaged Children and Families Literacy and TTRS tutors: Sinead Guiney Eimear Guiney Katie Boyce Eimear Ring Community Education Alice O'Brien – Stress Management Christine O'Riordan – Mindfulness Ailbe Coffee – Personal Effectiveness Self-Employment – Via Lutea-Ruth Cosgrave – Mentoring Self- Employment-Karen Twomey- Mentoring Self- Employment-Via Lutea Ruth Cosgrave- Start your own business training x 2 courses. Beginner computer course Jess Lucas- Sewing course beginner and Intermediate Labour Market Activation ATV Quad bike course – FRS Training Kevin O'Connor CPR course- Ayrton- Siobhan Twomey Safe pass 1- Ayrton- Siobhan Twomey Safe Pass 2 Ayrton- Siobhan Twomey Beginner Forklift- Frank Thornton Training Disability & Mental Health Comm Inclusion Transport – Ger Stack Ukrainian Supports Transport – Ger Stack	€1824.00 €640 €320 €320 €320 €153.90 €760 €912 €1000.00 €350.00 €2,736.00 €1,064 €1748 €1368 €304 2006.40 2006.40 1501 €4500 €1500
Total Estimated Value to be sub-contracted Q1	€26,826.26

Avondhu Blackwater Partnership CLG Subcontracting of Services Approval for Lot 18.3 (1 No.)

Action to be Sub-contracted (include description from the Tender/Contract Action Plan)	Estimated Value €
Goal 1:	
Goal 2: 2.2 Provide lifelong learning opportunities Basic First Aid Fermoy (SafeTech) €495 Basic First Aid Mallow (Safe Tech) €495 HACCP - Mallow (The Food Safety Company) €800 HACCP - Fermoy (The Food Safety Company) €800 2.3 Preventative supports for young people Transition to Secondary School x 2 sessions (Student Enrichment Services) €710 2.4 Preparing People for Employment and to Remain in Work Manual Handling Mallow x 4 (TM Consultancy Health & Safety) €1600 Manual Handling Fermoy x 4 (TM Consultancy Health & Safety) €1600 Introduction to Customer Service Training (Ready to Start Learning for You) €500 Introduction to Office Skills (Ready to Start Learning for You) €500 Safepass - Mallow (Austin Noonan Trainer) €1,600 Safepass - Fermoy (Austin Noonan Trainer) €1,600 Handheld Pesticide (HCT Learning) €1500 2.5 Promoting Better Quality and Sustainable Employment Introduction to Hospitality (Ready to Start Learning for You) €895 Barista Training (Harvey's Coffee & Prosecco) €342 Patient Handling (Servisource) €550 Landscape Maintenance & Equipment Safety Training (O' Grady Training) €450 Small Engines Maintenance and Safe Use x 2 (Hickey Safety) €1300	
Total Estimated Value to be sub-contracted	€15,737

3. Local Enhancement Programme 2024 and Women's Group Fund 2024 Allocations

- Cork County Council launched this scheme on Monday, 29th January inviting applications from Community and Voluntary groups. The scheme is funded by the Department of Rural & Community Development with support from the Local Community Development Committees (LCDCs) of Cork County Council.
- The scheme was an opportunity for community groups to access funding for capital projects only, particularly in disadvantaged areas. Closing date for applications was 3.00pm on Monday, 26th February, 2024.

The €245,559.11 allocation for Cork County:



- €204,632.59 Capital funding for use towards carrying out necessary repairs and improvements to facilities, purchase of equipment, etc. **(For drawdown Costs must cover period from LCDC grant approval date to 31st October 2024)**

A minimum of 30% of budget is required to be allocated to projects of €1,000 or less.

- €40,926.52 Women’s Groups Fund, Capital funding for use on small projects such as towards carrying out necessary repairs and improvements to facilities, purchase of equipment, etc. **(For drawdown Costs must cover period from LCDC grant approval date to 31st October 2024)**

There were three types of grants available under this Programme:

- Small-scale capital grant up to a maximum of €1,000
- Capital grant in excess of €1,000
- Women’s Groups Capital Fund
- A large number of applications were received with a large number being supported under the scheme. Those that were unsuccessful were either too large to be funded, the timeline being unachievable or the project was deemed ineligible under the scheme guidelines.

An analysis of the 207 countywide applications received can be found hereunder:

COUNTYWIDE BREAKDOWN

Total No. of Applications Received:	207 No. Countywide
Total No. of Successful Applications:	136 No.
Total No. of Unsuccessful Applications:	71 No.

WOMEN’S GROUP FUND

Total No. of Applications Received:	37 No. Countywide
Total No. of Successful Applications:	27 No.
Total No. of Unsuccessful Applications:	10 No.

The Chief Officer presented the proposed allocations to the members for approval. She clarified that as per the conditions of the Letter of Undertaking that was signed with the Department no public announcements can be made nor can applicants be notified of their success or unsuccess until the Minister makes an official announcement which is expected in April.

Proposed by Cllr. Gearóid Murphy and seconded by Nuala Glanton.

4. Update on LEADER Programme 2024-2027

The Chief Officer gave an update to the members.

Following on from the submission of our Local Development Strategy for the North Cork LCDC in partnership with Avondhu Blackwater and the competing bids by IRD Duhallow & Ballyhoura Development, the decision by the Independent Assessment Committee of the DRCD resulted in the following:

IRD Duhallow - Allocated existing areas covered by LEADER under last programme
Ballyhoura Development - Allocated existing areas covered by LEADER under last programme
North Cork LCDC with Avondhu Blackwater Partnership – allocated the remaining areas of the LAG area.

A wide discussion took place on the outcome and it was unanimously agreed not to appeal against the decision.

Proposed by Cllr. Gearóid Murphy and seconded by Nuala Glanton.


5. Any Other Business

None.

6. Date of Next Meeting

The date for the next meeting is Monday 15th April 2024,

The meeting concluded.

Signed:	 CHAIRPERSON
Dated:	15.04.2024